

APPLICATION FOR SEASONAL EMPLOYMENT



CITY OF WHITEFISH
PO Box 158
Whitefish, MT 59937-0158
(406) 863-2400

Use tab key to move through fields

Notice To Applicants

We welcome you as an applicant for employment. It is the policy of the City of Whitefish to consider applicants for all positions without regard to race, color, religion, creed, sex, national origin, age, marital status, the presence of a non-job related medical condition or physical disability or any other legally protected status unless related to a bona fide occupational requirement. A separate application, resume and other supporting documentation must be submitted for each job vacancy as required by the job position. **LATE, INCOMPLETE** and/or **UNSIGNED** application material, including those which do not follow the instructions, will **NOT** be considered.

Position Applied for: _____ **Department:** _____

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Name: _____
LAST FIRST MIDDLE INITIAL

Present Address: _____

City: _____ State: _____ Zip: _____

Email Address: _____

Cell Phone: () _____ Home Phone: () _____

Dates Available for Hire: From _____ To _____

Do you have a relative working for the City of Whitefish? Yes No

If yes, what is their name? _____

What Department do they work in? _____

Have you worked for the City of Whitefish before? Yes No

If yes, please give dates and department: Position: _____

Department: _____ From: _____ to _____

Reason for leaving: _____

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	Name/Location	Major Course of Study	Degree or Certificate
High School			
College/University			
Vocational/Business			

REFERENCE: Name: _____ Phone #: _____

Name: _____ Phone #: _____

Name: _____ Phone #: _____

SPECIAL SKILLS/LICENSES: Please describe your skills with hand and power tools, office machines, calculators, copying machines, word processors, computers, computer software, typing and shorthand speed, and proficiency, special secretarial skills, or skills required for the position applied for.

<h2>EMPLOYMENT HISTORY</h2>

CURRENT EMPLOYER: _____

ADDRESS: _____

Date employed: From _____ To _____

Position: _____ Salary _____

Describe work performed:

Reason for Leaving: _____

PAST EMPLOYER: _____

ADDRESS: _____

Date employed: From _____ To _____

Position: _____ Salary _____

Describe work performed:

Reason for Leaving: _____

Use additional pages if needed

AUTHORIZATION TO RELEASE INFORMATION

As an applicant for a position with the City of Whitefish, I am required to furnish information, which this agency may use in determining my qualifications. In this connection, I hereby expressly authorize release of any and all information, which you, as a previous employer or employment reference, may have concerning me, including information of a confidential or privileged nature. I hereby release any organization, company, institution or person furnishing the information requested. I authorize the use of duplicated copies of this document to serve as the original.

I certify that the answers given herein are true and complete to the best of my knowledge. In the event of employment, I understand that false or misleading information given on my application or interview may result in discharge. I also understand that I am required to abide by all rules, regulations and policies of the employer.

Applicant Signature: _____ **Date:** _____