



City of Whitefish
 Planning & Building Dept
 418 E 2nd St | PO Box 158
 Whitefish, MT 59937
 Phone: 406-863-2410

File #: _____
 Date: _____
 Intake Staff: _____
 Check #: _____
 Amount: _____
 Acct #: 1000-101000-341066
 Date Complete: _____

ADMINISTRATIVE LAKESHORE CONSTRUCTION PERMIT APPLICATION

WHITEFISH or LOST LOON LAKE

FEE ATTACHED \$ _____
 (see current fee schedule)

An administrative Lakeshore Construction permit is required for docks 60' and under, shore stations, and buoy installations. Additionally, an administrative permit is required for burning wood or debris, burying or repairing water lines, and dead and dangerous tree removal within the Lakeshore Protection Zone— an area extending 20 horizontal feet landward from mean high water of:

- 3,000.79' msl (NAVD 1988) for Whitefish Lake
- 3,104' msl (NAVD 1988) for Lost Loon Lake

INSTRUCTIONS:

- Submit the application fee, completed application and appropriate attachments to the Whitefish Planning & Building Department.
- Staff will approve the permit within 14 days.
- All work will be inspected for conformity with permit. Permits are valid for one year from date of approval and can be renewed upon request.

A. PROJECT INFORMATION:

Project Type: _____

How many feet of the lake frontage do you own? _____

Street Address: _____

Assessor's Tract No.(s) _____ Lot No(s) _____

Block # _____ Subdivision Name _____

Section _____ Township _____ Range _____

I hereby certify that the information contained or accompanied in this application is true and correct to the best of my knowledge. The signing of this application signifies approval for the Whitefish Staff to be present on the property for routine monitoring and inspection during the approval and development process.

Owner's Signature**

Date

Print Name

Applicant's Signature

Date

Print Name

Representative's Signature

Date

Print Name

**May be signed by the applicant or representative, authorization letter from owner must be attached. If there are multiple owners, a letter authorizing one owner to be the authorized representative for all must be included.

B. APPLICATION CONTENTS:

Attached ALL ITEMS MUST BE INCLUDED - INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED

- One (1) printed copy and one (1) electronic copy of the application and supplemental materials.
- Administrative Lakeshore Construction Permit Application
- Written description how the project meets the criteria in Sections D-G
- Site Plan drawn to scale
- Project Drawing that is drawn to scale (for docks, exact dimensions of dock segments are required, including gangway, (overall length) as proposed shoreline location)
- Vicinity Map
- Minimum of three (3) photos: 1 photo of property from lake; 2 photos showing lakeshore protection zoning from property boundary toward the other property boundary (e.g., from the north property line across property to the south) and photos of each existing structure or constructed area within the lakeshore protection zone (dock, boathouse, stairs, etc.)
- For Tree Removal Only:* A letter from a certified arborist confirming the condition of the tree to be removed, as either dead or posing an imminent danger to the property.

C. OWNER/APPLICANT INFORMATION

OWNER(S) OF RECORD:

Name: _____ Phone: _____

Mailing Address: _____

City, State, Zip: _____

Email: _____

APPLICANT (if different than above):

Name: _____ Phone: _____

Mailing Address: _____

City, State, Zip: _____

Email: _____

OTHER TECHNICAL/PROFESSIONAL:

Name: _____ Phone: _____

Mailing Address: _____

City, State, Zip: _____

Email: _____

D. NATURE OF THE PROPOSED WORK: (describe what you propose to build, remove, or install. Give dimensions, materials used, and list any heavy equipment, if any, to be used.)

E. Describe any Environmental Impacts (e.g. impacts on water quality or fish and wildlife habitat, increased sedimentation, etc.). Explain what measures will be taken to alleviate these impacts.

F. Describe existing impervious improvements on the property within the lakeshore protection zone along with the square footage of each item, such as an existing dock, stairs, boat house, deck, retaining wall, or patio and when each item was constructed, if known, and the permit number if known.

FEES:

Administrative Permit no committee meeting: waterlines, dead trees, buoys, burning etc.	\$75
Administrative Permit with committee meeting: docks under 60', shore stations	\$255
"After-the-Fact" Permit	4 times the normal fee