



City of Whitefish  
 Planning & Building Dept  
 418 E 2<sup>nd</sup> St | PO Box 158  
 Whitefish, MT 59937  
 Phone: (406) 863-2410

File #: \_\_\_\_\_

Date: \_\_\_\_\_

Intake Staff: \_\_\_\_\_

Check #: \_\_\_\_\_

Amount: \_\_\_\_\_

Acct #: 1000 101000 341070

Date Complete: \_\_\_\_\_

**ZONING MAP AMENDMENT**

**FEE ATTACHED \$** \_\_\_\_\_

(see current fee schedule)

**INSTRUCTIONS:**

- A pre-application meeting with planning staff is required. Date of pre-app meeting: \_\_\_\_\_
- Submit the application fee, completed application and appropriate attachments to the Whitefish Planning & Building Department a minimum of **forty five (45) days prior** to the Whitefish Community Development Board meeting at which this application will be heard.
- The regularly scheduled meeting of the Community Development Board is the third Thursday of each month at 6:00 PM at City Hall at 418 E 2<sup>nd</sup> Street.
- After the Community Development Board hearing, the application is forwarded with the Board's recommendation to the next available City Council meeting for hearing and final action.

**A. PROJECT INFORMATION**

Project Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

Assessor's Tract No.(s) \_\_\_\_\_ Lot No(s) \_\_\_\_\_

Block # \_\_\_\_\_ Subdivision Name \_\_\_\_\_

Section \_\_\_\_\_ Township \_\_\_\_\_ Range \_\_\_\_\_

I hereby certify that the information contained or accompanied in this application is true and correct to the best of my knowledge. The signing of this application signifies approval for the Whitefish Staff to be present on the property for routine monitoring and inspection during the approval and development process.

\_\_\_\_\_  
 Owner's Signature\*\*

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Print Name

\_\_\_\_\_  
 Applicant's Signature

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Print Name

\_\_\_\_\_  
 Representative's Signature

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Print Name

\*\* May be signed by the applicant or representative, authorization letter from owner must be attached. If there are multiple owners, a letter authorizing one owner to be the authorized representative for all must be included.

**B. APPLICATION CONTENTS:**

**Attached ALL ITEMS MUST BE INCLUDED - INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED**

- One (1) printed copy and one (1) electronic copy of the application and supplemental materials.
- Written description how the project meets the criteria in Section E
- Map showing the location and boundaries of the property, and the existing and proposed zoning
- Reduced copy of the map not to exceed 11" x 17"
- Petition for zone change signed by the real property owners representing at least 65% of the land area for which the change in zoning classification is sought

When all application materials are submitted to the Planning & Building Department, the application will be scheduled for public hearing before the Planning Board and City Council.

**C. OWNER/APPLICAN INFORMAITON**

**OWNER(S) OF RECORD:**

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Email: \_\_\_\_\_

**APPLICANT (if different than above):**

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Email: \_\_\_\_\_

**OTHER TECHNICAL/PROFESSIONAL:**

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Email: \_\_\_\_\_

**D. PROPOSAL:**

CURRENT ZONING DISTRICT: \_\_\_\_\_

PROPOSED ZONING DISTRICT: \_\_\_\_\_

State the changed or changing conditions that make the proposed amendment necessary:

**E. REVIEW CRITERIA:** The following criteria form the basis for approval or denial of the Zone Change. The burden of satisfactorily addressing these criteria lies with the applicant. Review the criteria below and discuss how the proposal conforms to the criteria. If the proposal does not conform to the criteria, describe how it will be mitigated.

1. Made in accordance with a Growth Policy

2. Secure safety from fire and other dangers:

3. Promote public health, safety and general welfare:

4. Facilitate the adequate provision of transportation, water, sewerage, schools, parks and other public requirements:

5. Provide reasonable provision of adequate light and air:

6. The effect motorized and nonmotorized transportation systems:

7. Promote compatible urban growth:

8. Consider the character of the district and its particular suitability for particular uses:

9. Conserving the value of buildings:

10. Encourage the most appropriate use of land throughout the jurisdictional area:

11. That historical uses and established use patterns and recent change in use trends will be weighed equally and consideration not be given one to the exclusion of the other: