



WHITEFISH COMMUNITY
LIBRARY

MINUTES OF BOARD OF TRUSTEES MEETING
JANUARY 14, 2025, 6:30 PM
9 SPOKANE AVE., WHITEFISH, MT

1) CALL TO ORDER

The meeting was called to order at 6:31 pm by Chair Kelly Peppmeier. Trustees present were Jessica Tubbs, Vice Chair; Dave Wiley, Treasurer; Gail Leonard, Tamarack Federation Representative, Deb Bond, Trustee, and Moira McKinnon Linam, Trustee-in-Training.

Also present: Lanie Gospodarek, City of Whitefish Finance Director, and Library Director Mary Drew Powers, Secretary.

2) COMMUNICATIONS FROM THE PUBLIC

None.

3) BUDGET PROCESS OVERVIEW – Lanie Gospodarek, City of Whitefish Finance Director gave the overview.

4) COMMUNICATIONS FROM COMMITTEES

- a) Strategic Planning Committee – goals have been identified; writing plan is commencing.
- b) Friends Group – to meet next week.

5) DIRECTOR'S REPORT

Director will be taking a vacation first week in March; is presenting at the next MT Library Association conference.

6) UNFINISHED BUSINESS

- a) Consent Agenda – Minutes of November 5, 2025 Special Session, Minutes of November 5, regular Board of Trustees meeting, and Financials for November and December, 2025. Also amendment of 2032. Public Participation Policy to align with the new starting time of Board of Trustees meetings.

MOTION:

Trustee Bond moved to approve the Consent Agenda. Trustee Wiley seconded. The motion passed unanimously.

- b) Policies and Procedures – 2030. Website Access Policy

MOTION:

Trustee Bond moved to approve changes to 2030. Website Access Policy, Trustee Leonard seconded. The motion passed unanimously.

- c) WLA Report – WLA agreed to support and pay for stipends for two programming presenters, replacement of two computers, and funding for One Book Montana books for two book discussions.
- d) Budget – Montana State Library paid for October and November courier bills for a total of \$965.04.
- e) Long Range Planning
 - i) Lights – Director Powers suggests we skip the electricians and look to a lighting designer to help us with our lighting needs.
 - ii) Children’s Department – will be ordering new furniture shortly.
- f) Goal: Assistant Director/Succession – Director believes it will be a push to get HR to complete the wage assessment for the Assistant Director job description.

TASK: Director to encourage HR to make it a priority.

- g) Other Unfinished Business

- i) Sprinkler Heads update – Director Powers will have to start from scratch.

TASK: Director Powers to follow up with at least 2 contractors.

5) NEW BUSINESS

- a. The Director’s annual evaluation was planned for February Board of Trustees meeting, therefore an executive session will precede the regular meeting.

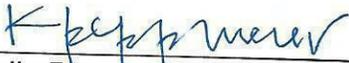
TASK: Chair Peppmeier to implement with assistance from Vice-Chair Tubbs.

6) ADJOURNMENT

MOTION:

Trustee Wiley moved to adjourn the meeting, seconded by Vice-Chair Tubbs. The motion carried unanimously and the meeting adjourned at 7:38 p.m.

Respectfully submitted:



Kelly Peppmeier, Chair
Date 2-11-26



Mary Drew Powers, Secretary
Date 2-11-2026