

AGENDA
Climate Action Plan Standing Committee
Regular Meeting
March 9th, 2026



The regular meetings of the Climate Action Plan Standing Committee will *now* be held on the **second Monday of each month from 3:30-5:00 p.m. in the Whitefish Conference Room (Arches)** at City Hall, 418 East 2nd Street.

- A.** Call to Order
- B.** Approval of Minutes from the February 9th, 2026 meeting
- C.** Public Comment
- D.** Communications/Outreach/Education
- E.** Review and update Priority Action Item Tracker
- F.** Project Updates
 - a. Updates on action items from February 9th meeting and any outstanding actions
 - i. ACTION: Committee members are to come to next meeting with topics they would like to explore.
 - ii. ACTION: Tammy will get cost estimates from Julie for committee to review.
 - b. Updates from Committee members on chosen projects
 - c. Upcoming Events and Proposed Projects
- G.** Other Committee Status Updates
- H.** Adjournment

**Climate Action Plan Standing Committee
Meeting Minutes
February 9, 2026**



The regular meeting of the Climate Action Plan Standing Committee was held on Monday, the 9th of February 2026 at 3:30 p.m. in the City Council Chambers Conference Room at City Hall, 418 East 2nd Street.

A. Call to Order- 3:38pm, Robin Paone

Committee members attending: Liz Records, Rebecca Norton, Robin Paone, Eric Boxer, Tammy Zamoyiski, Ryan Walther, Amelia Apgar

Committee Members Not Attending: Keegan Siebenaler

Non- Committee members attending: Toby Scott, Karin Hilding

B. Approval of Minutes from the August 20th, 2025 and January 21st, 2026 meetings-

- Approval of August 20th minutes: Robin moved to clarify that Nathan Dugan was appointed as chair when Dakota stepped down and resigned from the committee. Tammy seconded. Robin moved to approve the August minutes as corrected. Tammy seconded. Accepted unanimously.
- Approval of January 21st minutes: Eric moved to amend the minutes as follows (formatting for easier reading):
 - a. Updates from Committee members on chosen projects- Keegan would like committee to review the goals spreadsheet and revisit the topics we would like to move forward. Tammy to resend the goals spreadsheet to the committee. Committee would like to research building code to possibly add to the plan to help get some specific goals completed.
 - b. Robin discussed also adding city code for developers and businesses to add EV chargers to parking lots. Keegan thought maybe retrofitting the electrical to install a charger later may be a more effective. NASC charger is going to be the standard charging type moving forward. Liz will reach out to Toby (add: City Mechanic) to see if anything has changed with the mechanical aspect of working on these vehicles in the city (add: because Chevrolet has introduced an EV police car that may be more resilient than ev models) . Liz will also reach out to Craig to follow up on Depot Park charger and grant. Rebecca suggested Round Up For Safety grant.
Rebecca motioned to accept January minutes as accepted seconded by Eric Boxer. Accepted unanimously.

C. Public Comment-

- Toby Scott- Suggested on street EV charging. Requested that chargers be required for any construction above 10 units or be EV ready. Would be a PUD or conditional use permit requirement. Or building code. Toby also suggested the maintenance of Whitefish Lake could be listed under Climate Action Plan's Forests and Watersheds. He suggested an interlocal agreement with County so City can make suggestions about the watershed.
- Karin Hilding- Suggested meeting with Craig Workman on how to get EV chargers in Depot Park through Public Works's budget. Karin thinks checking in with DEQ would be helpful as well.

D. Elect Chairperson, Vice Chairperson, and Secretary- Introductions from committee members and explanation of positions.

- Rebecca motioned to nominate Ryan as Chairperson, Robin seconded. Approved unanimously.
- Robin made a motion to nominate Amelia as Vice Chair. Seconded by Rebecca. Approved unanimously.
- Robin nominated Liz as secretary. Rebecca seconded. Approved unanimously.

E. Vote to change future meetings from the 3rd Wednesday of every month to the 2nd Monday motion made by Rebecca, seconded by Ryan, approved unanimously.

F. Communications/Outreach/Education-

- Tammy reminded committee about NorthWestern Energy accepting public comment on their draft Integrated Resource Plan through March. They're looking at how much energy Montanans are going to need in the future and how we're going to supply that energy. And it's currently talking about relying on fossil fuel-based forms of power and shifting away from renewable energy.
- Tammy provided committee with update from Ashley Schmidt on the solar project at the Waste Water Treatment Plant. According to Flathead Electric Cooperative, the Solar Generating System was connected on January 29th and has begun generating. The battery system will be delivered and installed towards the end of this month, with final commissioning the week of March 9th. They still have site cleanup work to complete over the next couple of weeks, and pollinator seeds will be planted closer to spring.

G. Project Updates

a. Updates from Committee members on chosen projects-

- Robin suggested committee members choose projects that they would like to tackle, as in the past. Committee discussed projects of interest in the past: EV charging, recycling, housing, INCLEI. Rebecca would like to have committee give reports to council with what the committee is working on.
 - ACTION: Committee members are to come to next meeting with topics they would like to explore.
- Tammy provided update on parking with Julie Dixon and reminded committee they they wanted to propose getting a parking study into the FY27 budget.
 - ACTION: Tammy will get cost estimates from Julie for committee to review.

b. Upcoming Events and Proposed Projects- none

H. Other Committee Status Updates

- Tammy- City Hall composting diverted 933 pounds of waste last year.
- Liz updated committee on communication with Toby, City mechanic- he expressed continued concerns about city purchasing electric and hybrid vehicles due to safety issues. Karin suggests the committee look at other cities who have electric/hybrid vehicles in their fleet.

I. Adjournment- 5:01

ICLEI USA MEMO

Date: May 9, 2024

To: Karin Hilding, Robin Paone, & Dakota Whitman

From: Caroline Dickey, Program Officer & Alyssa Wilbur, Program Officer

RE: ICLEI USA Review of Whitefish, Montana's Implementation Plan

Dear Karin, Robin, and Dakota:

At your request, ICLEI USA has completed a review of the Whitefish Climate Action Plan to provide feedback and recommendations for activating the implementation of the plan. Our review included the following actions: an evaluation of your plan against ICLEI USA's best practices for implementation and monitoring, a review of your plan against ICLEI USA's six phases of climate action execution in local government, and an assessment of your plan against recommendations for local governments in ICLEI USA's [The Ambition Gap From Intent to Implementation in Local Climate Action](#). ICLEI USA applauds The City of Whitefish (Whitefish) for developing a robust and strategic plan. During our review, we noted the following strengths that aid in an effective transition to implementation:

- **Existing Implementation Considerations:** The existing Implementation Chapter is aligned and woven into your Climate Action Plan and includes a summary of Whitefish's greenhouse gas (GHG) emissions inventory, emissions reductions and targets, climate risks and opportunities, an outline of how the plan will be implemented, and internal and external stakeholder engagement.
- **Equity:** The plan provides insights into the public participation and outreach process used to develop it. It also highlights community members' work, stories, and quotes throughout the plan and its various sections. Finally, the implementation section acknowledges that successful implementation requires sustained community engagement and recommends a standing citizen advisory Sustainability Committee.
- **Internal Scoping:** The plan recommends hiring an Energy Efficiency/Sustainability Coordinator and appointing staff advisors from each department, both of which will be key to the successful implementation of the climate action plan.

Please take the time to review this memo, and feel free to set up a follow-up call to discuss this.

Sincerely,

Caroline Dickey
Program Officer

Alyssa Wilbur
Program Officer

Recommendations for Whitefish to Activate Implementation

Re-engage with the community to provide a progress update and to understand the public’s priorities from the remaining actions.

- Develop a plan to engage the community through two-way communication methods such as workshops, surveys, or stakeholder meetings.
 - **Partner Resource:** [EPA’s Reach Out and Communicate Module](#)
- Put equity at the forefront of your engagement and the additional recommendations made in this memo by exploring the inequities existing in Whitefish and prioritizing actions that provide the most equitable and people-centered solutions.
 - **ICLEI Resources:** [Equity First Steps Guide](#); [Equitable & People-Centered Development Resource List](#)
 - **Partner Resource:** [Spectrum of Community Engagement to Ownership](#)

Prioritize 5-10 actions from the plan to complete in the next five years.

- Complete a Qualitative Screen of Actions
 - Following the engagement process, complete a qualitative screen of actions identified as a priority by the community.
 - Consider creating a matrix to help with the action screening process. For example, set up each action as a row and each criterion as a column, then assign a qualitative ranking (e.g., High/Moderate/Low) in each cell. You can color-code and filter the responses to see which actions to eliminate or describe as low priority and which to keep for further evaluation, as needed:

Action	Cost	Feasibility	Alignment with Other Goals	Co-Benefits
Action 1	Low	High	High	Economic
Action 2	High	Moderate	High	Social; Environmental

Figure 1. Example qualitative prioritization matrix

- Evaluate the Impact of Actions
 - After an initial screen, you may want to perform a more in-depth evaluation to identify a shorter list of specific actions, specific sectors to target, or the best approach to use. Evaluate each action against criteria that align with the stated goals of the Climate Action Plan. Based on the current goals of the plan, the primary impact of evaluating actions is the potential to reduce GHG emissions.
 - Communicating Climate Impacts:
 - i. Discuss and develop estimations, if feasible, for the costs of impacts to snowpack and other effects from climate change on tourism and Whitefish's economy. The social cost of carbon can also help decision-makers understand the cost to public health or other public health-related data on costs.
 - ii. **ICLEI Resource:** [Cost of Doing Nothing Toolkit](#)
- Complete the Spectrum of Implementation Readiness (see page 19 of [The Ambition Gap](#) report) for each priority action identified.
 - This exercise will identify the quick-win actions that won't require much human or financial capacity and which Whitefish should implement within a shorter timeline. As capacity builds over time, you can address the larger, more transformative projects.

Develop an Implementation Plan for the priority actions identified.

- After prioritizing actions, Whitefish should create an Implementation Table to identify and summarize the following for each of the 5-10 priority actions:
 - Type of Action (i.e., code change, policy change, programmatic, community-led partnership, etc.)
 - City Lead and Support (department and staff)
 - Partners
 - Timeline
 - Estimated Costs to Implement New and Expanded Activities
 - i. By the fiscal year over the next five years, if possible
 - Additional Resource Needs (i.e. grant funds, staff time, etc.)
 - Any additional items that will aid in detailing the needs for effective implementation of each action

- For reference, the following plans include Implementation Tables. Each slightly varies based on the community's context:
 - [City of San Diego Climate Action Implementation Plan](#) (accompaniment to the City's [Climate Action Plan](#).)
 - [City of Ann Arbor's Living Carbon Neutrality Plan](#)
- After completing the Implementation Table, consider completing a Work Plan for completion of the actions over the next two years.
 - As an example, see the City of Moab's Work Plan Template and Strategy Work Plans from their [Sustainability Action Plan](#) starting on page 45.
- The Implementation Table, Work Plans, and an updated narrative will constitute the Whitefish Climate Action Implementation Plan.

Improve the integration and alignment of budgetary and staffing resources and policy tools to be consistent with climate action plan objectives.

Many local governments are establishing audacious and necessary climate targets, but these entities often do not leverage all of their policy, budget, or financial capabilities to meet their intended climate ambitions. In addition to budget capacity, recognition and alignment of capabilities, such as a municipality's purchasing capabilities, can create direct and measurable impacts for a municipality's climate action plan. Similarly, understanding tools such as legislative or code measures, resident and business cooperation, and the ability to communicate directly to residents can help support and advance climate action.

- **Recommendations:**
 - Identify how the city's existing procurement processes can be integrated with climate action to align with and support the plan's implementation.
 - As part of the overall implementation plan, add a new action to develop a policy and process for evaluating all city Capital Improvement Projects, including a review against climate action plan objectives (e.g., GHG impacts).
 - For each action's Implementation Work Plan, include the necessary steps and timeline to secure funding. This may include developing budget requests, grant applications, or additional financing mechanisms.

Create collaboration structures between financial and sustainability officers that align with the climate action plans and annual fiscal decision-making.

Coordination between financial and climate leadership presents opportunities to design budgets and projects with the co-benefits of economic recovery, equity, and climate action. Finance and sustainability staff often need better communication and cooperation to

create meaningful outcome-based budgets and accelerated project delivery. The need to create a shared space and understanding of language between financial practices and sustainability intentions is at the core of relationship building. Municipal financial professionals often perceive sustainability and climate-related measures as “additive” or “nice to have” activities rather than core operational components of municipal operations and fiscal performance.

- **Recommendations:**

- Engage finance staff in the development of the Implementation Tables and Work Plans.
- Establish a standing meeting, if one does not exist, between finance and procurement staff to check in on plan progress, to ensure actions are being aligned and considered in annual fiscal decision-making, and to identify and discuss opportunities to address funding gaps.

Additional Considerations

- **Progress reporting:** The plan indicates that Whitefish will complete a greenhouse gas inventory every five years. If the 2021 inventory is complete, ICLEI recommends comparing inventories and progress to date on reductions and implementation achieved in future progress reports and plan updates.
 - ICLEI USA also recommends producing interim progress reports on an annual or bi-annual basis. These reports could include GHG emissions from the three highest emitting sectors and actions implemented since production of a previous progress report.
- **Monitoring of Actions:** ICLEI USA recommends strategically outlining the following for each priority action as an Appendix to the Climate Action Implementation Plan:
 - Indicators that measure action objectives and show progress
 - Efficient tracking systems and reporting mechanisms for gathering data
 - Achievements and challenges to provide transparency with stakeholders
 - Accountability through identification of who will track and monitor progress
- **Funding Opportunities:** The following resources may help Whitefish identify grants or other funding opportunities to support the implementation of the Climate Action Plan:
 - EPA’s [Investing in America: Climate Action Funding Resource Guide](#)
 - [America’s Federal Funding Opportunities and Resources for Decarbonization](#) (AFFORD Tool)
 - National League of City’s [Federal Funding Sources for Municipal Sustainability and Climate Action](#)

Proposal - Parking Study

To: Tammy Zamoyski, Community Resiliency Long-Range Planner II
City of Whitefish
From: Dixon Resources Unlimited
Date: February 26, 2026
Subject: Parking Study - City of Whitefish

Dixon Resources Unlimited (DIXON) is pleased to submit this proposal to conduct a parking study for the City of Whitefish (City). Our uniquely qualified firm specializes in supporting parking and mobility programs across the country, consistently proving our ability to identify opportunities and make impactful changes in the communities we serve. This effort is designed to build upon the foundation established in the City's 2019 Parking Management Plan by refreshing existing data and conducting additional stakeholder engagement to assess community priorities.

Given our existing relationship and deep familiarity with the City, we bring valuable insights and established relationships that will benefit this project. We will leverage our extensive experience in parking management, stakeholder engagement, and data collection to serve community needs. In partnering with DIXON, you will receive support from engaged, experienced individuals with a proven approach to sustainable, technology-integrated parking solutions.

Scope of Work

The following work plan details the technical approach, methodology, specific tasks, and associated deliverables our team will perform in support of the City's data and stakeholder engagement refresh.

Task 1. Project Management

Project management is embedded in every task DIXON performs. We will work closely with the designated City staff to ensure a collaborative and transparent approach to project delivery.

Task 1.1 Kick-off Meeting

DIXON will assign a project manager as the primary contact for this engagement. We will begin with a virtual kick-off meeting to confirm the scope of work, prioritize objectives, finalize key milestones, and complete introductions to internal stakeholders.

Task 1.2 Project Management and Bi-weekly Meetings

Throughout the duration of the project, we will hold virtual bi-weekly meetings with the City to track progress, address any issues, and keep all parties aligned. We will provide meeting agendas addressing the project schedule and scope, along with a summary of highlights and action items after each call.

Task 1. Deliverables

- Project kick-off meeting
- Virtual bi-weekly meetings
- Document sharing and coordination

Task 1.3 Document Sharing and Coordination

At project initiation, DIXON will collect and review relevant project documents and establish a shared project folder to ensure organized and accessible document sharing throughout the engagement.

To support transparent coordination, DIXON will use Asana, an online project management platform, to track milestones, tasks, and responsibilities. The City’s project manager will have access to this tool, which will be used in meetings to visualize progress and ensure alignment regarding task status and timelines.

Name	Due date	Responsibility
Task 7.1 Draft Plan 5	Jan 16, 2026	
☑ DIXON to develop draft PAP	Oct 1 – Nov 14	DIXON
☑ Coordinate virtual review session(s) with City staff	Nov 14	City
☑ City to complete draft PAP review	Nov 17 – 28	City
☑ DIXON edits PAP	Dec 1 – 12	DIXON
☑ Public draft review period	Dec 15, 2025 – Jan 16, 2026	

Figure 1. Asana Project Management Tool Sample

Task 2. Data Collection and Analysis

Accurate parking data forms the foundation of effective planning. Our approach combines proven collection methods with advanced analytics to deliver clear, actionable insights that support informed decision-making. All data will be collected, processed, and visualized through the *DIXON Data Suite*®, our proprietary web-based analytics platform. This integrated dashboard consolidates multiple data sources into a single interface, enabling real-time visualization of parking occupancy, turnover, and demand patterns across the Study Area.

Task 2. Deliverables

- Project setup
- Parking inventory validation
- Data collection
- Data analysis
- Parking Utilization Report

Task 2.1 Project Setup

We will begin by confirming the precise boundaries for the Study Area in downtown Whitefish, verifying accessible locations, and identifying any access constraints. This ensures accurate deployment and consistent coverage across all areas. The Study Area is estimated at approximately 130 block faces and approximately 5 off-street lots/garages, as shown in Figure 2.

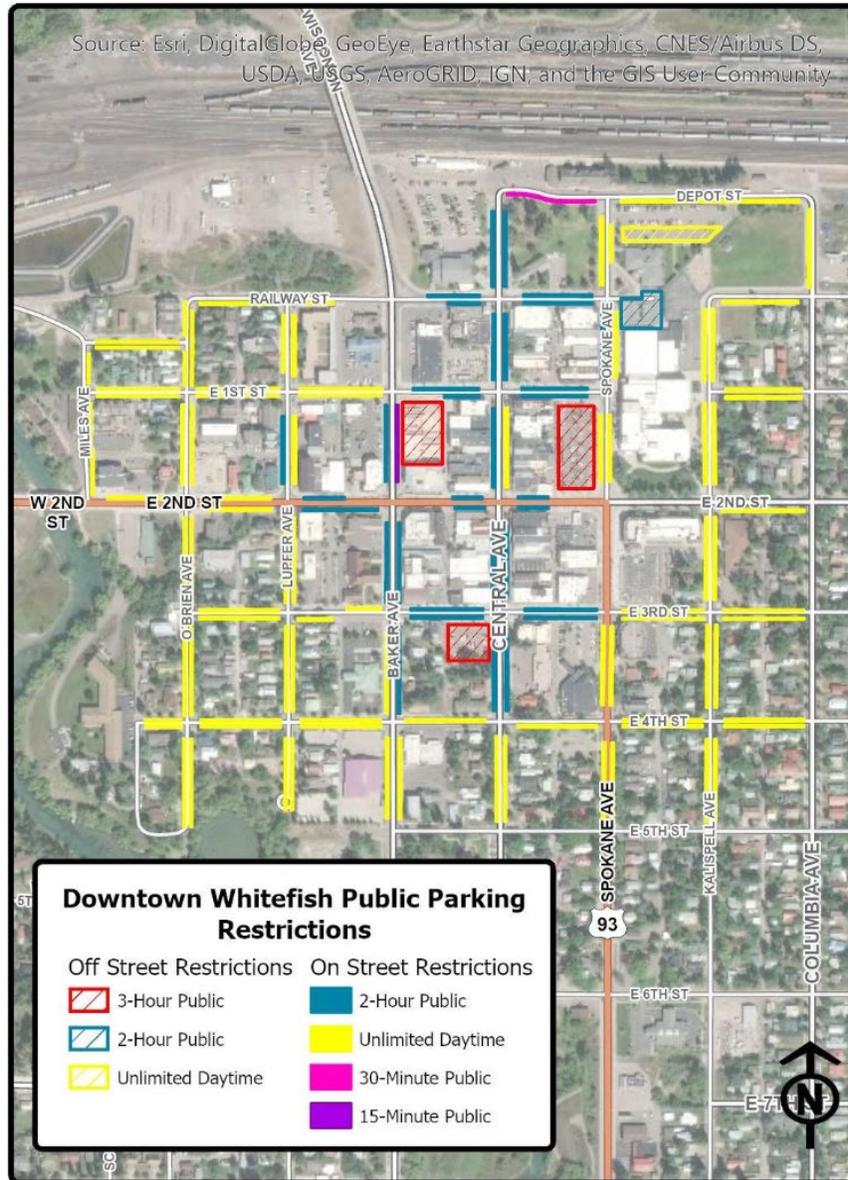


Figure 2. Downtown Whitefish Study Area

Task 2.2 Parking Inventory Updates

We will validate the previous inventory of all on-street and off-street parking within the Study Area using street-level data and make minor adjustments to the inventory setup.

For each location, we will identify:

- Total number of spaces
- Public vs. private designation (off-street)
- Operating hours and restrictions

Deliverables will include GIS-based maps and data tables in an agreed-upon format.

Task 2.3 Data Collection

DIXON will work with the City to develop a coordinated data collection plan using one of the following methods. All LPR usage in this study will be used exclusively for data collection and analysis. All data collected will be handled in accordance with applicable privacy standards and used solely for analytical purposes.

- **Option 1: City-Led LPR Data Collection**

The City can use its own LPR equipment and staff, significantly reducing costs and allowing for more extensive data collection, and DIXON can provide implementation support. Route maps, training materials, and best-practice guidance will ensure consistent, high-quality data capture aligned with DIXON's processing standards. This option provides a cost-effective alternative that maintains data integrity while leveraging City resources.

- **Option 2: DIXON-Led LPR Data Collection**

If the City prefers DIXON to collect data, we can deploy mobile license plate recognition (LPR) units operated by our trained staff to capture parking utilization data, powered by the *DIXON Data Suite*®. This approach typically includes one weekday and one weekend collection day to establish baseline occupancy and turnover data across the Study Areas.

Task 2.4 Data Analysis with *DIXON Data Suite*®

All data sources will be securely processed and integrated within the *DIXON Data Suite*®. Interactive maps and visualizations will allow the City to explore occupancy, turnover, and utilization patterns by location, time of day, and day of week. The City will retain dashboard access for six (6) months following project completion.

DIXON will meet with the City at the conclusion of the study to review the results and discuss key takeaways.

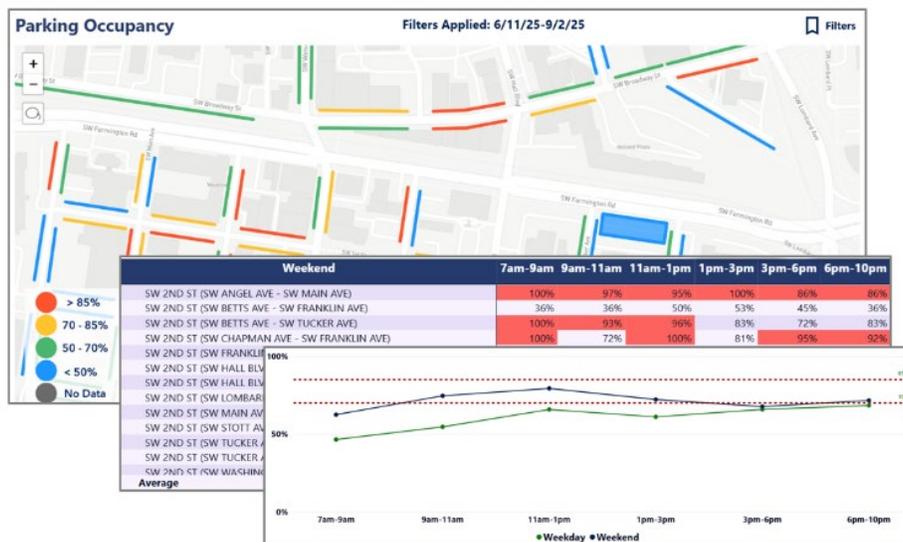


Figure 3. Examples of the *DIXON Data Suite*® dashboard

Task 2.5 Parking Utilization Report

Upon completion of the data collection and analysis, DIXON will produce a Parking Utilization Report that details the findings of the data collection and analysis. This document includes maps, tables, and graphics, providing a comprehensive overview of occupancy, length of stay, and turnover for the Study Area. We will additionally call out key takeaways from the study in written format. A draft will be provided to the City for review before finalizing the report.

Task 3. Stakeholder Engagement (Optional)

DIXON has developed a customized engagement strategy designed to expand on the engagement completed in 2019, as well as complement data collection and analysis to deliver the best results for the City. Throughout the process, we can conduct outreach activities to share findings and potential recommendations, ensuring transparency and fostering community support for future parking program changes.

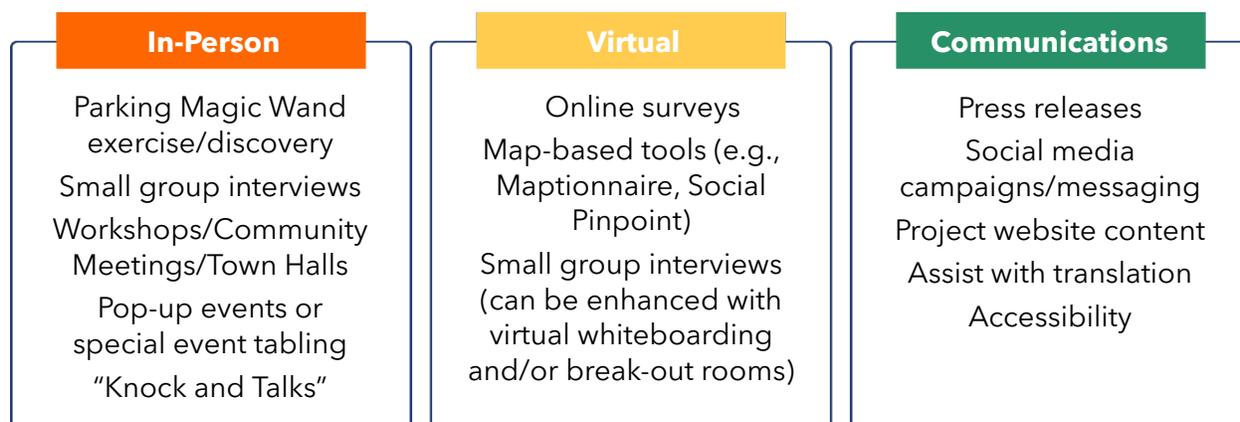
Task 3. Deliverables

- Develop stakeholder engagement plan
- Execute stakeholder engagement plan
- Summarize findings

Task 3.1 Develop Stakeholder Engagement Plan

We can collaborate with the City to develop a **Stakeholder Engagement Plan** that promotes transparency, participation, and public awareness. Stakeholder groups can include City administrative staff, residents, business owners, and other community members. DIXON can work closely with staff to identify specific engagement timelines and expected outcomes.

Our engagement can include in-person meetings, a virtual meeting, and an online survey. We offer a great variety of engagement activities, which can be tailored to support different stakeholder groups, and accommodate community events and the demands of the seasonal calendar:



Task 3.2 Execute Stakeholder Engagement Plan

Previously, we conducted four public forums with City staff, key stakeholders, and residents in May and July of 2019. We can work closely with City staff to coordinate, promote, and execute another round of selected engagement offerings.

The engagement can be both in-person and virtual to ensure broad and inclusive community participation throughout the process. We can work with each stakeholder group to identify their unique challenges, priorities, and concerns related to parking access and management, including how various strategies could influence local businesses, residents, visitors, and adjacent neighborhoods.

Engagement activities can include:



Two (2) in-person stakeholder events (assumes one site visit). During one site visit, we can collaborate with the City to determine the schedule and type of in-person events. If applicable, stakeholder events can be combined with other on-site work to maximize efficiency. Meeting format and timing are to be determined in coordination with the City.



One (1) virtual stakeholder event. An additional meeting can be conducted virtually via Zoom, as virtual meetings often result in higher participation due to their accessibility. These are scheduled to complement the in-person meetings and be utilized to collect additional input and share any preliminary findings and recommendations.



One (1) stakeholder survey. We can develop a targeted stakeholder survey designed for key user groups, such as business owners and residents. This survey helps record parking needs, concerns, and pain points specific to each audience. A draft survey is shared with City staff prior to launch to allow for feedback, edits, and alignment with the City's outreach goals. Once finalized, we can assist with survey distribution.

The City's existing newsletters, social media accounts, and other communication tools may be utilized to advertise stakeholder engagement opportunities. We can collaborate with City staff to prepare meeting agendas, presentation materials, graphics, and promotional content. The City is responsible for printing and distributing materials.

Task 3.3 Summarize Outreach Findings

DIXON can compile and analyze the feedback from the stakeholder meetings and survey to identify key themes, concerns, and recommendations from stakeholders. We document the perspectives expressed by business owners, employees, customers, and residents, focusing on concerns regarding parking access, impacts on business operations, and neighborhood parking spillover. The summary highlights areas of

consensus and divergent viewpoints, and the analysis informs updates to the 2019 Parking Management Plan.

Project Schedule

DIXON has provided the following project schedule. We are adaptable to the City's needs and will make adjustments as needed.

Task		2026				
		Month 1	Month 2	Month 3	Month 4	Month 5
Task 1. Project Management						
1.1	Kickoff meeting	■				
1.2	Project management and bi-weekly meetings		■	■	■	■
1.3	Document sharing and coordination	■	■			
Task 2. Data Collection and Analysis						
2.1	Project setup	■	■			
2.2	Parking inventory		■	■		
2.3	Data collection			■	■	
2.4	Data analysis with <i>DIXON Data Suite</i> ®			■	■	■
2.5	Parking Utilization Report				■	■
Task 3. Stakeholder Engagement (Optional)						
3.1	Develop stakeholder engagement plan	■	■			
3.2	Execute stakeholder engagement plan		■	■	■	■
3.3	Summarize outreach findings					■

Cost Proposal

This cost proposal is based on a time and materials (T&M) approach with a not-to-exceed amount. We are adaptive to the City's needs and will modify the proposed project plan and timeline to suit the City's evolving priorities. Invoicing will occur on a monthly basis for the work completed in the prior month. Standard Hourly Billing rates are guaranteed through 2026, after which rates are subject to a yearly increase of up to 5%. This cost proposal is valid for 90 days from the submittal date.

Standard Hourly Billing Rates

Classification	Labor Rate Per Hour
Principal-in-Charge	\$295
Principal	\$265
Senior Associate	\$205
Associate / Analyst	\$175
Junior Associate	\$145
Data Collector	\$85

Cost Estimate

Task	Description	Cost (NTE)
1	Project Management	\$6,120
2	Data Collection and Analysis	
	• Option 1: City-led Data Collection	\$19,085
	• Option 2: DIXON-led Data Collection	\$29,435
	Total Option 1:	\$25,205
	Total Option 2:	\$35,555

Optional Services

Task	Description	Cost (NTE)
3	Stakeholder Engagement (Optional)	\$16,835
	• Develop stakeholder engagement plan	
	• Execute stakeholder engagement plan (2 in-person events during 1 site visit, 1 virtual event, 1 survey)	
	• Summarize outreach findings	
	Additional In-Person Site Visit	\$7,530
	Can include 2-3 in-person events while on-site.	
	Additional Virtual Event	\$1,290